

APPLICATION FOR EMPLOYMENT

THIS APPLICATION IS GOOD FOR 60 DAYS

FEDERAL LAW OBLIGATES US TO PROVIDE REASONABLE ACCOMMODATION TO KNOWN DISABILITIES OF APPLICANT AND EMPLOYEES, UNLESS TO DO SO WOULD POSE AN UNDUE HARDSHIP. PLEASE FEEL FREE TO LET US KNOW IF YOU NEED AN ACCOMMODATION TO COMPLETE THE APPLICATION PROCESS OR TO PERFORM ANY ESSENTIAL ELEMENTS OF THE POSITION SOUGHT.

Applicants are considered for employment, and employees are treated during employment, without regard to race, color, religion, national origin, disability, sex, age, pregnancy, genetic information, or any other prohibited basis of discrimination, as provided under applicable state and federal law.

PLEASE PRINT Date of Application _____ Position(s) Applied For _____

Referral Source: _____ Advertisement _____ Friend _____ Relative _____ Walk-in _____ Employment Agency Other _____

Name _____
First _____ Last _____ Middle _____

Address _____
Number _____ City _____ State _____

Telephone () - _____

Have you ever filed an application here before? Yes No Have you ever been employed here before? Yes No

Are you employed now? Yes No Valid Driver's License? Yes No Driving Violations? Yes No

If hired, you will be required to submit documents sufficient to establish employment authorization and identity in compliance with the Immigration Reform and Control Act of 1986. While you need not provide this proof of citizenship or immigration status at the time you are interviewed, please be prepared to assure us that you can do so immediately upon being hired.

On what date would you be available to work? _____ Expected Salary _____

Are you available to work Full-time Part-time Temporary What Days? S M T W Th F Sa

Were you convicted of a felony within the last 7 years? Yes No (Conviction will not necessarily disqualify applicant from employment. The recency, severity, and pertinence of the conviction to the job will all be considered.)

If yes, explain _____

List professional, trade, business or civic activities and offices held. (You may exclude those which indicate, for example, race, color, religion, sex, national origin, or any other protected characteristic): _____

Give the name, address, and telephone number of three references who are not related to you and are not previous employers:

EDUCATION

Please list education or specialized experience which relates to the position(s) for which you are applying.

SCHOOL NAME	HIGH SCHOOL/GED	COLLEGE/UNIVERSITY	GRADUATE/PROFESSIONAL
Years Completed	9 10 11 12 GED	1 2 3 4	1 2 3 4
Diploma/Degree			
Describe Course of Study			
Apprenticeship, Skills, and Extra-Curricular Activities	Name Location: Length of Course Subject General:		

List all honors received that are pertinent to the position for which you are applying: _____

Special skills, qualifications, including those acquired from employment or other experience that are applicable to the position for which you are applying: _____

EMPLOYMENT EXPERIENCE

Start with your present or last job. Include military service assignments and volunteer activities. Exclude volunteer organization names which indicate, for example, race, color, religion, sex, disability, or national origin.

Employer Telephone () -	Dates Employed		Work Performed	
Address	From	To		
Job Title	Hourly Rate/Salary			
	Starting	Final		
Supervisor				
Reason For Leaving				
Employer Telephone () -	Dates Employed			Work Performed
Address	From	To		
Job Title	Hourly Rate/Salary			
	Starting	Final		
Supervisor				
Reason For Leaving				

Employer Telephone () -		Dates Employed		Work Performed		
Address		From	To			
Job Title		Hourly Rate/Salary				
		Starting	Final			
Supervisor						
Reason For Leaving						
Employer Telephone () -		Dates Employed				Work Performed
Address		From	To			
Job Title		Hourly Rate/Salary				
		Starting	Final			
Supervisor						
Reason For Leaving						
Employer Telephone () -		Dates Employed			Work Performed	
Address		From	To			
Job Title		Hourly Rate/Salary				
		Starting	Final			
Supervisor						
Reason For Leaving						

If you need additional space, please continue on a separate sheet of paper.

State any additional information you feel may be helpful to us in considering your application _____

APPLICANT'S STATEMENTS

These answers are true and complete to the best of my knowledge. The company may investigate all statements contained in this application, and I understand that any false or misleading information may result in my immediate discharge if hired. **I UNDERSTAND THIS APPLICATION IS NOT A CONTRACT OF EMPLOYMENT AND, IF HIRED, REGARDLESS OF AN ORAL REPRESENTATION TO THE CONTRARY, THE EMPLOYMENT RELATIONSHIP BETWEEN MYSELF AND THE COMPANY IS TERMINABLE-AT-WILL. ANY CHANGES IN THIS EMPLOYMENT RELATIONSHIP MUST BE MADE IN WRITING.**

I also understand that any offer of employment may be conditioned upon health evaluation by a doctor selected by the Company to determine whether I can perform job duties. In addition, a drug or alcohol test may be required depending upon Company policy. I authorize the Company to make a thorough investigation of my past employment, education and job-related activities and I release from all liability all persons, companies, and corporations supplying such information. I also indemnify this Company against any liability which might result from making such investigations.

Additionally, I authorize the Company to supply my employment record, in its sole discretion, in whole, or part, to any prospective employer, government agency, or other party, with an interest that the Company deems appropriate.

Signature of Applicant

Date